

Belgium's 40 under 40 is hiring a Communication Officer

About the organisation

Belgium's 40 under 40 is an innovative societal startup that celebrates young talents in Belgium. We are committed to identifying and supporting next generation of leaders who are making a positive impact on society, and we aim to foster a community of talented individuals who are passionate about creating a better world.

In just over two years, we have built a diverse community of over 200 members and attracted more than 5000 followers. Our platform provides young leaders with an accelerated leadership development program and unique opportunities to connect, collaborate, and engage with peers in meaningful dialogue and activities that drive positive impact.

Role description

As Communication Officer, your main focus will be to realise and deliver the organisation's communication strategy, which involves enhancing communication both internally and externally.

Internally, you will work to keep all community members informed and engaged by creating and distributing regular communications, facilitating connections between members, and providing support in the running of the organisation's daily activities, events, and initiatives.

Externally, you will help promote the organisation and its mission to a wider audience across various channels such as social media, newsletters, blog posts, brochures, and other communication platforms.

In your work, we expect you to leverage your creativity and develop engaging visual content, impactful storytelling, interviews, and impact reporting. You will need to bring creative ideas and solutions to the table, leverage digital tools and platforms to enhance communication and engagement, and be able to work autonomously to carry out responsibilities. In your day-to-day, you will work in team of two to three, and be in close contact with the management of the organisation, partners, and members of the community.

You will be instrumental in developing and implementing multiple strategies that increase the organisation's visibility, engagement, and impact.

Your profile

We are looking for candidates who possess the following qualifications and skills:

- A minimum of 2 years of professional experience in a similar role, with at least 1 year of experience in social media/online communication;
- A degree in Communication or a similar field;
- A creative mind that combines visualisation, storytelling, and audience engagement;
- Proficiency with digital tools such as Office Suite and Canva;
- Fluency in English (speaking and writing);
- Strong interpersonal skills and the ability to build relationships with people at all levels;
- Ability to work autonomously and carry your responsibilities independently;
- Flexibility and reactivity, eagerness to learn and try new things, and a rigorous, detail-oriented approach;
- A demonstrated interest in social impact/societal projects.

Contract type

- A full-time contract (4/5 is possible);
- An initial fixed-term contract of 6 months, with the possibility of renewal;
- The role is based in Brussels;
- Ready to start immediately!

What we offer

- A stimulating working environment that encourages learning, creativity, and flexibility;
- The opportunity to meet and collaborate with an inspiring community of young talents and accomplished leaders, providing a platform to fast-track your own learning and development;
- The chance to be part of a visible, dynamic, and innovative organisation dedicated to having a positive impact on society.

As a Communication Officer, you will have the opportunity to make a significant contribution to the organisation's growth and impact, while also developing your own skills and knowledge in a stimulating and inspiring environment. We are committed to providing our employees with the support and resources they need to achieve their goals and make a meaningful impact to society.

Are you interested?

Send your CV and a motivation letter to
jobs@40under40.be